



Playing and Learning Together

All Saints C of E Infant School

The Priors
Off Mitchell Road
Bedworth
Warwickshire, CV12 9HP

Tel: (024) 7631 3387
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Website: [www. admin@allsaintsschbedworth.co.uk](http://www.admin@allsaintsschbedworth.co.uk)

Headteacher: Mark Ingham B.Ed



Playing and Learning Together

School Staff

Headteacher

Mr M Ingham

Deputy Head/SENCO

Mrs T Keeling

Reception Class Teachers

Mrs S Cutts

Mrs K Robinson

Year 1 Class Teacher

Mrs T Keeling

Mrs C Caldwell

Year 2 Class Teacher

Mrs J Dorn

Teaching Assistants

Mrs J Morson (Reception)

Mrs L Everitt (Year 1)

Miss J Mallabone (Year 1)

Mrs K Welch (Year 1)

Mrs M Payne (Year 2)

Mrs J Randle (Special Needs Year 2)

Lunch-time Supervisors

Mrs K Blackshaw

Mrs M Randle

Mrs K Welch

Miss L Cubbon

Other Staff Involved in the care and education of your child

Office Manager

Mrs J Hanson

Administrative Assistant

Mrs S Bullock

Kitchen Assistants

Mrs P Ball

Mrs J Heritage

Caretaker

Mrs J Hall

Cleaner

Mrs A Reader

Crossing Warden

Mrs J Heritage

Chair of Governors

Mrs B Knight



Playing and Learning Together

Welcome

Welcome to All Saints C of E Infant School prospectus.

We cater for girls and boys from three to seven years of age. We have our own [site](#) residing within landscaped grounds situated in a residential area of Bedworth.

Our [aim](#) is to provide the kind of working environment within the school where every person can feel valued and respected, is able to develop fully, irrespective of age, sex, or position and to have fun in so doing.

Children have only one opportunity for a good education and our intention is to provide a sound foundation for them to build on.



Playing and Learning Together

Contact Us

You can contact All Saints C of E Infant School by telephone, letter, e-Mail or in person.

By Letter

Head teacher Mr. Mark Ingham B.Ed

All Saints C of E Infant School
The Priors
Off Mitchell Road
Bedworth
Warkwickshire
CV12 9HP

By Telephone

Tel: 024 7631 3387
Fax: 024 7631 4081

By e-Mail

e-Mail: admin@allsaintsschbedworth.co.uk
 admin3301@we-learn.com



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School Times

a.m. 8.55 – 12.15

p.m. 1.15 – 3.00

The staff are in their rooms from 8.45a.m. each day. Parents are very welcome to bring their children into school in the mornings. This provides a useful contact with the Class Teachers and gives each child a secure start to the day. A bell is rung at 8.50 to ask parents to say goodbye and leave. The bell for the start of school is rung at 8.55 a.m. – when children are registered.

It is important that children are in school on time. The beginning of each day is a special time of togetherness in the classroom. Often, attitudes for the whole day are set in the first few minutes. If a child is repeatedly later they will miss the introduction to their first lesson. This does affect their learning. If children do come in late we take them to their classroom ourselves to ensure that the class is not disturbed.

Our actual teaching contact time with the children is 21 hours and 50 minutes per week. This does not include breaks, registration periods or assembly times. It does, however, include time taken in the teaching of R.E. The Education Act recommends that for children aged between 5 and 7 years, the minimum teaching time should be 21 hours.



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The Building

All Saints is a bright modern school, opened in 1976, on the site of the former building (called Bulkington Lane School), which had stood since 1882. It is an Aided Church of England School, under the oversight of the Nicholas Chamberlaine School Foundation.

There are four classrooms which have adjoining quiet areas. We also have an outside classroom which is used for group work. There is a purpose built Nursery Unit linked to the school by way of the Library.

Liaison

We have close co-operation between our Nursery Unit and the Reception class so that children may make a smooth and happy transition into main School. We also enjoy good relationships with other nurseries so that children coming into school from them are at no disadvantage. At the other end of the school similar liaison is carried out with the junior schools to which our children transfer when they reach 7 years of age.



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Aims

We aim to give each child in our care the best possible start to his/her school life. There is a happy, caring atmosphere within the school where the children can learn and develop their own skills. We teach individually within groups, making sure that each child has his/her own needs catered for as far as possible.

The official recorded Aim Statement of the school reads:
Our aim is to provide the kind of working environment within the school where every person can feel valued and respected, is able to develop fully, irrespective of age, sex, or position and to have fun in so doing.

Every child is different. Try not to compare your child with others. Remember – they did not all walk or talk on the same day, and they will not read or write together either.



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Curriculum

All our schemes of work have been prepared to ensure that children have a balanced and broadly based education in accordance with the demands of the National Curriculum.

We try to be cross-curricular in our approach to teaching and use first hand experiences with the children as often as is possible.

Children are taught core subjects of Math's, English and Science and ICT, and other foundation subjects include History, Geography, Technology, Music, Art and P.E. Religious Education also plays an important part in our programme.

Schemes of Work – If you would like to see the complete schemes of work which staff use in preparing their lessons for the children, please ask the Headteacher who will be pleased to show them to you



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Reading

The introduction of the National Literacy Strategy means that throughout the school, children are engaged in reading and writing activities for at least an hour every day.

Individual reading still takes place but on a less frequent basis than in previous years. We consider reading to be of great importance because it opens the door to so many other activities. Teaching reading is a specialized skill, quite separate from “hearing children read”. We use a variety of teaching methods including a concentration on phonics. We sometimes send a book home for shared reading with parents (please return it to school the next day). Sometimes words will be brought home so that you may help and encourage (five minutes each night has more value than half an hour once a week).

As they progress through the school the children are encouraged to read more widely. Extra books are available in the classrooms which may be borrowed for home reading. In the school library are books for children to read both for reference and for enjoyment. The children also choose a County Library book which they are allowed to bring home. It is an accepted fact that children who enjoy books with their parents and are read to at home, learn more quickly in school. So please, do not stop reading to your **children or in front of your children when they are able to read for themselves.**



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Numeracy

A Numeracy Hour takes place daily in each room. There are a lot of experiences relating to numbers which children work through before they actually start doing “sums”. It is a help, therefore, if children are encouraged at home to sort out things – sets of cutlery when laying the table, colours or shapes etc – before numbers are even introduced.

Let your children handle coins and learn their values. Children who have grown up calling all coins “pennies” take much longer to learn about money. Some children find the passage of time difficult to understand, so talking about “today”, “tomorrow”, “yesterday” and days of the week will be of great help.

Simple boxed games like snakes and ladders are also useful number activities where children can learn to take turns and to recognize numbers.

The National Numeracy Strategy is now firmly established in school, this means that a greater emphasis is placed upon oral and mental math’s – and less upon written “sums”.



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Science

The children are introduced to the beginning of scientific thinking in a number of ways. They are encouraged to observe, to question, to solve problems and to record their findings in a variety of situations.

Animals and plants are to be found in school and we also make use of the local environment (e.g. The Miners Welfare Park) in as many ways as we can. We have our own Environmental Area with a pond, to widen the experiences available to the children.



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Religious Education

It is a requirement by law that Religious Education is provided in school. Each morning we have an Assembly. In addition the children are taught simple Bible stories and learn, from themes and personal example, the basis of a Christian faith. We believe that a Christian foundation to learning will benefit the children, helping them to understand right from wrong and influence their attitudes and moral values in later life.

From time to time the children are introduced to stories, customs and festivals of other cultures and faiths so that they may learn more fully about the multi-racial world in which we live. As an Aided Church of England School, our religious education is according to the teachings of the Church of England.

We are legally required to inform you of your right to withdraw your child from Religious Education lessons, and /or from our daily act of collective worship. (Should you be considering this step, we would ask you to think carefully whether this Aided Church of England School is really the appropriate choice for your child).



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Standards of Discipline

We aim to develop high standards of work and behaviour. We try to develop good relationships between all persons in the school, regardless of rank or age. Mutual respect of persons and property is important for any community to function properly.

A sense of responsibility is developed within the framework of simple rules. We expect politeness and good manners at all times. If there is any cause for concern over your child either because of his/her own, or someone else's behaviour, you will be asked to come into school to discuss this with the Head or the Class Teacher.



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Clothing

There is a school uniform which is sold from the school office each Thursday. We ask that all items of your child's clothing should be clearly marked with his/her name. With everyone having similar clothes this is essential.

The uniform is a sweatshirt with a white polo shirt underneath. Children can wear navy blue or grey trousers. Skirts or pinafores can also be navy blue or grey. There are also green cardigans available. All of these items have the school logo on them. Summer dresses should be green gingham. Shoes should be flat for all children.

We have a swap shop in order to try and keep costs down. Those who are leaving can leave behind their old All Saints' items and these can be passed on at a much lower cost. Please consider leaving your sweatshirt etc. behind. You are, of course, welcome to buy your uniform elsewhere without the logo.

For P.E. lessons children can wear any appropriate T-Shirt and shorts. This is to be left in school Monday to Friday in a small bag. Pumps are not necessary as the children work bare-footed in these lessons. It would also be useful if on P.E day your children could wear clothes which are easy to remove and put on again.

We do keep a small supply of spare clothing in case of accidents. If your child should need to borrow these, would you wash them and return them to school as quickly as possible?



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Children should be able to dress and undress themselves, though obviously teachers will give help with difficult fastenings etc. Jewellery **cannot** be worn in school.

If your child has pierced ears, would you please see that small studs are worn. Hooped or dropper ear-rings are a hazard in P.E. or in play, and should not be worn for school. Even necklaces or rings can be dangerous. If there are religious reasons, please speak to school about this so we are informed and can take appropriate action.



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Dinners and Drinks

A cooked meal is provided daily for all children who require one. The meals are not cooked on the premises but are transported from Exhall Cedars Infant School. A special envelope for dinner money is available from the Secretary, which should be returned to school with, whenever possible, the correct money, paid in advance. You can order meals daily as well, simply tell the office.

If you feel that you may be entitled to free school meals because your family income is low, please see the School Secretary for further information. All such enquiries will be treated in confidence. If you make a claim it is very helpful for school. We may get extra help for our classes.

We always encourage our children to eat healthily and to support this, during the day we offer water and fruit to the children at play time each morning. Children can also have milk – please see your child's Teaching Assistant for more information.

Children may bring a packed lunch to school. For safety reasons please do not send glass bottles or conventional flasks with glass linings to school. If your child has allergies or a special diet it is very important you tell us, so that we can support your child

We discourage sweets and chocolate products if children are eating this all the time. We will send home any uneaten food so you can monitor what your child doesn't like or is not eating.



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Important Information

Hospital and Dental Appointments ETC

Children are allowed time off school for dental or hospital treatment. It is helpful if the teacher concerned can be informed beforehand so that the register can be marked accordingly, and a dinner ordered if the child is back in school at dinner time. If these appointments can take place out of school time this would be very helpful. We realize it is not always possible.

Health

Medical checks, dental and hearing screening tests take place in school at regular intervals. If it is necessary for you to be present at these times you will be informed beforehand. If you have any worries about your child's health, please let us know. Similarly, if your child suffers from any allergies or needs regular medicine we should be informed. Children should not really be in school if they are requiring medication. However, in isolated instances, when it is necessary to bring medicine to school, this should be brought to the school office for safe-keeping, by a parent. You will be asked to fill in a consent form. Children should never be in charge of medicine or tablets.

Accident or Emergency

Minor injuries sustained in school are dealt with by a member of staff. In an emergency however, it may be necessary to



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contact a parent. **It is, therefore most important that contact addresses and telephone numbers are kept up to date.**

Please inform the school if there is any change in this information. We require three addresses and phone numbers at least please.

Sex Education

This matter is dealt with indirectly in school. Questions which do arise are always answered honestly and in as much detail as we feel the child is capable of understanding.

Parental Involvement

If we are to educate your children fully we need to aim to work as a team indeed, parents and teachers need to be seen by the children to be working together. We are partners in the education of your children. Parents are welcome to help in school – please let us know if you have some time to spare and would like to be involved. For obvious reasons we prefer parents to work in another class to that of their child. There are Parent's Evening when you are welcome to see the children's work and discuss progress with teachers. These normally take place once each term.

If you have any worries or questions about your child, please come to school to see us. For brief discussions the staff are all available in their rooms between 8.45 am and 8.55 am and from 3.00 pm to 3.15 pm each day. If you need a longer talk, please ask, so that a suitable time can be arranged. A Home-School Partnership Agreement is now in place.



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Special Needs

Some children have needs which may warrant special arrangements to be made for their welfare or to ensure their learning progress. A register is kept of all these children and parents are kept informed about progress and any additional learning measures needed.

Charging

We are allowed to ask for voluntary contributions for any activities which occur in school time. When visits out are arranged or other events are planned which need extra money, we do sometimes invite voluntary contributions from parents towards the cost. No child is ever excluded from such an activity because of an inability to pay. Usually such activities are subsidized by School funds in the first instance.

Home Time

Children are dismissed at home time from the back doors of the classrooms. Children will not be allowed to leave without a parent unless the teacher has been informed beforehand that another arrangement has been made. **NB: Please do not drive through the school gates – once you are in the school premises your car is not insured. We do not permit smoking or alcohol anywhere on our premises. We also request that you do not bring dogs or puppies of any size onto school grounds. This rule is also designed to protect your children.**



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Complaints

We do try to ensure that every child in our care progresses well and is happy in the school. If you do ever have cause for complaint please come into school to discuss the matter with the Class teacher and/or Headteacher. Normally most things can be sorted out in a friendly manner. There is however, an official Complaints Procedure which you may look at in school if you should need to do so.

Absence from School

Children should only be absent from school if they themselves are ill. A note of explanation should be sent to the class teacher when they return. If your child is likely to be away for more than a day or two it would be helpful to let the school know. This is even more important now that we have a Government requirement to submit termly statistics to the authority. If we do not receive a reason for an absence we usually telephone to check everything is OK.

Transfer

At the end of the Infant School stage of their education children transfer to Junior School. There are a wide variety of schools to choose from and our children have the same choice of primary school as other infants within the area. Parents have the opportunity to visit these schools during their child's last year in this school.



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General Information

The school photographer visits the school each year, usually in the autumn term, to give individual photographs in time for Christmas. We also have group photographs in the summer term. Educational visits are organised from time to time.

We have a QUIET ROOM which is kept for use by parents, children or staff who may need to spend a few minutes in peaceful surroundings. This room is also used occasionally by visiting specialists or for school medicals.

If your family circumstances change, or things happen which may affect your child in school, please inform the class teacher. A quite trivial thing to you may be a really upsetting thing for a child, or it may affect his/her behaviour in school.

The policy of our school is to provide a stable and happy environment for all those who work here.

We hope the information in this document will provide helpful advice in making the choice of school for your child. If you would like to know more or would like to look around the school, please do not hesitate to ask.



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**A MESSAGE TO PARENTS FROM THE
BISHOP OF COVENTRY**

Bedworth has a precious heritage in its Church of England Schools.

Nicholas Chamberlaine was a former Rector of Bedworth and by his will, made in 1715, he gave to his trustees certain land (including the Rye Piece and Croxall's Close, both names well known to Bedworth people) for the purpose of founding two schools, one for boys and one for girls.

It is as a result of the generosity of Nicholas Chamberlaine that Bedworth is almost unique for a town its size in now having a "family" of five Church of England Primary Schools. The schools belong to the Nicholas Chamberlaine's School Foundation and in recent years the Governors of the Foundation have been successful in re-housing all of the schools in modern buildings.

But these schools have something more to them than even food buildings and management and a long history. The reason why the Church of England is still seeking to work in partnership with the state education is so that it can bring its own particular contribution to the whole.

There is a tradition of standards of teaching and of community life, of a shared sense of purpose and meaning which can best be sustained by a Christian vision. Of course, we do not claim to have a monopoly of such qualities, but we do believe that our contribution to the educational system of our country is to strive to provide schools with avowedly Christian foundation and framework. Within this framework a true openness to all forms of life, together with a discernment of whatever is good, right and true anywhere, can surely flourish, while the option of real Christian faith is always freely accessible. Such an education can thus be firmly based on Christian insights and values, whatever your own choice or approach.

I hope, indeed I am sure, that your child can find a happy and fulfilling life in this school.

† **SIMON COVENTRY**



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How to find All Saints C of E Infant School

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